

ORDINANCE

Guidelines to provide norms for granting recognition to an Institute as Research Resource Centre (RRC)

WHEREAS, Central Sanskrit University Act has come into force with effect from April,2020.

AND

WHEREAS the Act has provision for granting recognition to an institutes **as a Research Resource Centre (Sanskrit & Allied Subjects)**

AND

WHEREAS, it is expedient to provide an Ordinance for the purpose of providing norms for granting recognition to Institutes **of Research Resource Centre (Sanskrit & Allied Subjects)**.

AND

WHEREAS, there is no Ordinance in existence and framing of an Ordinance for the above purpose is a time-consuming process.

AND

Now therefore, Central Sanskrit University, New Delhi in exercise of the powers vested under the Act hereby issue the following guidelines:

1. The guidelines may be called, "Guidelines to provide Norms prescribed for granting recognition to Institute as Research Resource Centre and Study Centre for Sanskrit and its allied Subjects".
2. This guidelines shall come into force with effect from date of its approval by the Management Council

Definitions:

3. In this guideline, unless the context otherwise requires:
 - a) "University" means Central Sanskrit University, New Delhi.
 - b) "Executive Council" means the Vyavasthapanana Parishad of the University.
 - c) "Academic Council" means the Vidvat Parishad of the University.
 - d) "Registrar" means the Kulasachiv of the University.
 - e) "Institute" means an institute seeking recognition as Research Resource Centre. "Student" means student admitted to a university program under this direction.
4. The Management of the institution actively conducting research/specialized studies/academic activities/ for a period of not less than five years desirous of seeking recognition shall apply to "The Registrar" of the Central Sanskrit University, New Delhi in the prescribed form along with such fees as may be prescribed by the Management Council from time to time.
5. The applicant Institution shall furnish the detailed information regarding:
 - a) The constitution and the personnel in the management.
 - b) Available research resources related to Sanskrit and its allied subjects

- c) Infrastructure including accommodation, equipment and number of students for whom the provision has been made.
- d) Teaching/research experience, evidence of research work carried out at the institution, publications made and books published.
- e) Detail of e Library/any other digital resource/artefact/Manuscripts/Research Resources
6. The Registrar shall forward the application to the Director (Academic Affairs), who shall then place it before the Board of Planning and Development, for its consideration.
 7. The University may call for such additional information as may be deemed necessary.
 8. The Vice Chancellor shall appoint a three member-committee consisting of Expert(s) in the field of subject for which recognition is sought.
 9. The institution desirous of getting recognition as a Research Resource Centre, shall fulfil the following conditions -
 - a) Physical Facilities: The applicant Institution shall have land and building for administrative office, rooms for instruction, seminar and spacious accommodation for Researchers/Students/Supervisors.
 - b) Library: The Institution Library shall have requisite number of rare books / Manuscripts 7 in the field(s) of specialization and shall also be a regular subscriber of national and international journals for the particular subject(s) / field(s) of specialization. It shall have reading room facilities for staff and the students with proper furniture and other associated Infrastructural facilities.
 - c) Staff: The Institution shall have adequate specialized academic, technical and non-teaching staff.
 - d) Financial Status: The Institution shall have sufficient financial resources, so as to meet all the requirements for its continued maintenance including futuristic expansions.
 10. The Management applying for recognition of the research resource Centre shall give an undertaking that they shall abide by all the Directions / orders issued by the Vice-Chancellor/ other officers of the University, in exercise of the powers conferred on them under the appropriate provisions of the Act, 2020 and Statutes, Ordinances, Regulations made hereunder.
 11. The Expert Committee constituted by the Board of Planning and Development shall visit the applicant institution on a scheduled day and submit its report to the Director, Academic Affairs. The Academic Council then shall consider the report and place its recommendation thereon for the consideration and approval of the Executive Council. Recognition so granted by the Academic council in any case shall not exceed a period of five years.
 12. Research Resource Centre can only facilitate/provide research facilities for the research scholars who have perusing the research from the University. No M.Phil./Ph.D. scholars can be registered under Research Resource Centre. However Research Resource Centre can offer short term courses like Diploma/Certificate in Research/Sanskrit or its allied subjects.
 13. The University shall have the power to withdraw the recognition granted to the

Institution upon due enquiry in case the norms for recognition of the Institution included in this direction is/are violated.

14. While implementing the provisions of this Direction, there will be no financial burden on the Government as of now or in future.
15. The Institute shall take permission from the University for offering any Diploma, Certificate program by submitting its syllabus and other related documents.
16. Any dispute under this direction arises in future, The Vice Chancellor is the final authority to resolve. In case of any court matter, High Court of Judicature New Delhi is the jurisdiction.

Place: New Delhi
Date:

Registrar
Central Sanskrit University

Central Sanskrit University, Janakpuri, New Delhi

**Application Form for
Research Resource Centre**

1. Name of the Institute:

2. Address:

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Name of the Director/M.D/Head

Names of the Trusties/Board

members.....

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3. Contact No:

4.Email:.....

5. Registration Certificate, No & Date of

Registration of the Society/Section 8 Company/Trust/Any recognized body:

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(Attested copies of the documents should be attached)

6. Memorandum of Association of the Society: Yes/No
(Attested copy should be attached)

7. Resolution of the Institute/Society/Library/Pathshala for starting University Research
Resource Centre: Yes/No(Attested copy should be attached)

8. Executive Body of the Institute/Society/Library/Pathshala with details (If there is any
change in the Executive body change report of charity commissioners has to be
attached): Yes/No(Attested copy should be attached)

9. Financial Budget for the proposed session: Yes/No(Attested copy should be attached)
10. Financial Audit Report last financial year i.e.. Yes/No(Attested copy should be attached)
11. Financial condition i.e. Bank balance on the date of application
(Statement of the bank to be attached) Yes/No(Attested copy should be attached)
12. Tax receipt of Municipal Corporation, Water Bill, Electrical Bill, Telephone Bill.
Yes/No(Attested copy should be attached)
13. List of the rare books/Manuscripts available: (Attested copy should be attached)
14. Details of Academic/research activities conducted and proposed
15. Institute Profile with aims and objectives.
16. Basic facilities for students, Teacher/ Non Teaching Staff with details. (Attach list)
17. A Detailed sanctioned map by Government competent authority should be attached for
verification: Yes/No(Attested copy should be attached)
16. Details about the building in which Centre is proposed If society have its own land: -
area in sq ft
If society have rented land: - area in sq ft
- Details about the building in which college is proposed If the building is owned by the
society: - area in sq. ft:
- If the building is in rented premises :- area in sq ft. A Detailed sanctioned map by
Government competent authority should be attached for verification. (Attach Copy)
Registered document of land & building: Yes/No(Attested copy should be attached)

Date:

Sign of the Authority.

Place:

Name..

Designation.....